



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Full Council meeting
of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 6th October 2026.
The meeting will be held in the Town Hall meeting room and will be multilocal. Please
ask the Clerk if you require an online link.

Cllr. S Hughes will be in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

PUBLIC SESSION - CLLR. S Hughes

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Presentation: Pembrokeshire Community Hub – To give a presentation on the work they do in the community

Public present.

On the evening:

County councillors present.

On the evening:

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Tuesday 1st September 2026 as a true and accurate record of the meeting.

4. **Clerks report.**

On the evening:

5. **Chair Update: Cllr S Hughes**
On the evening
6. **Councillor Update**
On the evening
7. **Councillor Action List Update:**
Update on live Action List.
8. **Biodiversity Update: Cllr Morgan**
Update on any ongoing biodiversity initiatives in the community.
9. **Working Group Update:**
On the evening
10. **Budget update and review - Clerk**
The most recent Receipts & Payments report has been circulated, are there any questions or comments.
11. **An opportunity to ask questions regarding the committee meetings held last month**

Finance	21.09.2026
Planning	14.09.2026
Governance	15.09.2026
Events	15.09.2026
Personnel	14.09.2026
12. **Community Asset Transfer of Fishguard Town Hall: Cllr S Hughes**
Resolve if the Town Council should proceed with the proposed Community Asset Transfer of Fishguard Town Hall from Pembrokeshire County Council and to begin legal processes.
13. **Community Engagement Town Councillor: Cllr T Hughes**
Resolve to elect a Town Councillor to act as Community Engagement Councillor to work with the Clerk to research, refine and recommend best-practice community engagement strategies for the Town Council to consider.
14. **Rosslare Maritime Heritage Centre Exhibition: Cllr S Hughes**
Resolve for the Town Council to formally invite the Rosslare Maritime Heritage Centre to bring their exhibition on the 120th anniversary of the Fishguard-Rosslare ferry route to Fishguard before the end of 2026.
15. **Rosslare Maritime Heritage Centre Exhibition hosting: Cllr S Hughes**
Subject to the outcome of item 14, resolve for the Town Council to coordinate the hosting of the exhibition, including the hiring of a venue and arranging the hosting of the members of the Rosslare Maritime Heritage Centre, with consideration of a fully costed budget by the Town Council prior to commencement of the project.
16. **Grant Application: Fishguard & Goodwick Community Events Association.**
Review this Tier 2 grant application for £1,000, this application has NOT been reviewed previously by the Finance Committee. Resolve whether to support this application and, if agreed, resolve the amount of grant awarded.
17. **Newsletter: Autumn 2026**
Review the Autumn Newsletter, prepared by the Clerk, agree any amendments and resolve to proceed with the translation, printing and circulation.

18. Policies for Annual Review

These policies have been reviewed by the Governance Committee with the recommendation they be adopted by Full Council: Review and resolve to adopt:

- 1) Grant Policy.
- 2) Grant Application form
- 3) Safeguarding Policy

The next item on the agenda is not open to the public as personnel details of an employee will be discussed (LGA 1972 s12A)

19. Clerks Salary:

Resolve to agree an annual point increment (SCP 27- SCP28) in the Clerks salary as outlined in the Clerks Contract of Employment section 9.2, and as recommended by the Personnel Committee following the Clerks annual appraisal, and agree this be backdated to the anniversary of the Clerks starting date 20th September 2025.

Date of next meeting: Tuesday 3rd November 2026

Time meeting closed:

Ref: TC/26-10